

**TROOP 787
AMENDED BYLAWS
BOY SCOUTS OF AMERICA, SADDLEBACK DISTRICT,
ORANGE COUNTY COUNCIL, MISSION VIEJO, CALIFORNIA
ADOPTED DATE TO BE DETERMINED**

ARTICLE I: SCOPE

Troop 787 is a chartered non-profit organization of young men who have completed the fifth grade or are at least eleven (11) years old, or have received the Arrow of Light Award. The parents of the Scouts in the Troop and the Coast Bible Church sponsor the Troop. Membership in the Troop shall not be denied because of race, creed, disability, or place of national origin. Re-charter of this organization occurs annually on or about January 1st.

ARTICLE II: PURPOSE

Troop 787 was established to provide the boys of our community the expressed aims of Boy Scouts of America. The aims are as follows:

1. To build and develop moral strength and character
2. To learn participative citizenship
3. To encourage and maintain physical, mental, and emotional fitness

It shall be the policy of Troop 787 to follow all B.S.A. rules, regulations, policies, procedures, and guidelines including but not limited to those set forth in: Advancement Policies and Procedures Committee Guide, Boy Scout Handbook, Boy Scout Uniform Inspection Sheet, Guide to Safe Scouting, Rules and Regulations of the Boy Scouts of America, The Scoutmaster Handbook, Troop Committee Guidebook, Youth's Frontier, and Making Ethical Decisions. No one in the Troop, including the Troop Committee, has the authority to add or subtract requirements from the B.S.A. rules, regulations, policies, procedures, and guidelines unless they obtain the prior written approval of the Troop Committee, and the Saddleback District or Orange County Council B.S.A. representatives. REVIEW BSA POLICY FOR THE FOLLOWING STATEMENT For adults, but not for scouts, the troop may set schedules for attaining certain BSA training or may establish standards for the extent of parent participation.

ARTICLE III: TROOP COMMITTEE

Section 1:

Troop 787 will maintain a Troop Committee to administer the troop. The Troop Committee shall (1) Elect the best possible person as Scoutmaster, and (2) Support the Troop program and the administration of the Troop. The adult leadership will strive to achieve Honor Unit Award status by adhering to the "Ten Tests of a Successful Troop."

Section 2:

The Troop Committee shall be composed of at least three and not more than twelve (12) officer/voting positions. These positions will be filled by volunteers with the exception of the Troop Committee Chairperson who shall be elected by a majority of the parents of the Troop (parents that have a Scout who is active and otherwise in good standing with the Troop). This vote may be made at the Spring or Fall Parent's Meeting in April or October, or if necessary, a special meeting to include the parents may be called.. Election of the Chairperson may also be held and Committee appointments made on an "as needed" basis. All votes made by the Troop Committee require a simple majority of 7 votes in favor to pass.

Section 3:

The Troop Committee shall be composed of the following positions:

1. Committee Chairperson
2. Treasurer
3. Secretary
4. Program Planning
5. Operations
6. High Adventure
7. Recruitment
8. Advancement
9. Adult Training
10. Quartermaster
11. Webmaster
12. Parent-Member at Large (must have a Scout son, active and in good standing with the troop)
13. Parent-Member at Large (must have a Scout son, active and in good standing with the troop)

Section 4:

Troop Committee members are responsible to know and understand the responsibilities of their position. Official BSA training and active participation in all aspects of the troop will help to develop this understanding. Troop Committee members are encouraged to refer to the Troop Committee Guidebook to assist them with the development and/or maintenance of their own Job Description. Troop Committee may require changes or corrections to any Troop Committee Job Description. All current troop Job Descriptions are posted on the website under Parent Resource Assessments.

Section 5:

Conflicts of interest or appearances thereof shall be avoided. Committee members with a conflict of interest or the appearance thereof shall abstain from voting on the matter giving rise to the conflict or appearance thereof.

Section 6:

Troop funds or funds maintained on behalf of the Scouts in the Troop shall be deposited only in an Insured Depository Institution whose accounts are insured by the Federal Deposit Insurance Corporation (FDIC). Signatures of two of the following committee members: Troop Treasurer, Troop Secretary, Troop Committee Chairman, or Operations Chairman shall be required on all financial transactions involving withdrawals or payments from the account maintained for the Troop or on behalf of the Scouts in the Troop.

Section 7:

Troop expenditures for any item or service (whether paid or otherwise incurred on behalf of the Troop) which exceeds One Hundred dollars (\$100.00) per item or service shall be pre-approved by not less than two (2) persons from the following Troop Committee officers: Chairperson; Operations; or Treasurer. For all equipment that the troop owns there will an inventory taken by the Quartermaster during the annual equipment review. This inventory is be taken evry (3) years. The last formal inventory was held for 2007.

Section 8:

The Troop Committee shall meet not less than once every other month or as designated by the Troop Committee Chairperson. Reports from Committee members shall be given at these meetings.

ARTICLE IV: TROOP LEADERSHIP

Section 1:

The Scoutmaster shall be approved by majority vote of the Troop Committee and is responsible for the leadership of and actions of the youth in the Troop. Both the Scoutmaster and all other registered Scouters shall pay dues annually or as otherwise determined by the Troop Committee to remain active in the Troop and eligible to act as Scoutmaster or Assistant Scoutmasters or Committee Members. Adult Scouters will be guided in their dealings with the Troop by “common sense”, the Official Scoutmaster’s Handbook and the Troop Committee Guidebook. The health and safety of the Scouts in the Troop shall be secured by following the Guide to Safe Scouting, which shall always guide the actions of the Scoutmaster and the Assistant Scoutmasters.

Section 2:

The Scoutmaster and Assistant Scoutmasters may recommend that troop size limits be approved by the Troop Committee based upon the ability of these leaders to control and provide a quality Scouting program. Vacancies in the Troop will be filled on a first come first served basis with preference, however, given to those boys who have or have had brothers in the Troop.

Section 3:

The Scoutmaster is the adult advisor to the Patrol Leader's Council. The Scoutmaster has the right to veto as a last resort any PLC actions or decisions that would be harmful to the Troop or contrary to the Rules and Regulations of the B.S.A. or to financial or other practical constraints.

Section 4:

The Troop leadership will establish and maintain Troop Tradition where possible.

Section 5:

The Records Administrator or his/her designee shall maintain current (medical cards) permission/medical information for each Scout in the Troop.

Section 6:

Training Requirements:

Requirements to attend any outing (including family outings):

- YPT must be completed by all parents prior to attending an outing (there is no grace period).
- New Leader Essentials and Troop 787 Intro to Scouting must be completed within 90 days of registration (as a grace period).

Requirements to participate as Tripmaster or co/Tripmaster on outings (outings defined: where a tour permit is required) include both of the above and:

- Leader Specific and Outdoor Leader training must be completed in advance of the outing.

Requirements for Senior Leadership Positions (Committee Members)

- Woodbadge & High Adventure training are highly recommended
- Failure to follow requirements/guidelines above may prevent a parent from participating in the outings and may lead to the family being asked to leave the troop.

Parent Participation

- Being necessary to the continued success of Troop 787, parent participation is required. For a scout to be accepted in Troop 787, at least one parent must be registered and participate.
- Registered parents will be encouraged to investigate the different job & responsibilities (opportunities for service) to the troop and to voluntarily sign-up.

Failure to sign-up within 90 days of registration, the registered parent may be assigned duties consistent with his/her skills and abilities at the discretion of the Troop Committee.

- A family may be asked to leave the troop if a registered parent fails to participate.

ARTICLE V: TROOP ORGANIZATION AND PROCEDURES

Section 1:

Troop Meetings: Will be held according to the Troop Calendar, which is prepared annually after the PLC Planning Weekend in August, and may be adjusted by the Scoutmaster and Assistant Scoutmasters from time to time. The usual time and place may be changed for special events by agreement between the PLC, the Scoutmaster and the Troop Committee.

Section 2:

Attendance:

Attendance shall be in accordance with BSA National Policy. Participation in at least 50% of both troop meetings and 50% of the other activities will help a scout to succeed with the program.

Behavior: All scouts shall live by the Boy Scout Oath and the Scout Law at all times and shall use these ideals as guides for their behavior. All Scouts and adult members of Troop 787 are representatives of the community, family and local Scouting Council. Therefore, all Scouts and their parents are required to sign a Code of Conduct and Statement of Understanding as a condition for participating in troop activities.

Section 3:

Dues and Fees: The Troop Committee shall determine the amount that will be assessed to each active Scout or adult scouter in the Troop as annual dues. A Boy's Life subscription is included in the troop annual Scout dues.

Dues are collected in February/March of each year. Absence from troop meetings does not relieve Scouts from their dues obligation because re-chartering and the troop's program are based upon them. The Treasurer shall notify in writing those scouts whose dues are in arrears for thirty (30) days after they become due. A Scout who fails to bring his dues current or provide an explanation to the Treasurer after receiving written notice shall be removed from the Troop's active roster. Reinstatement will require the recommendation of the Treasurer and Scoutmaster and approval by the Troop Committee.

Transfer Scouts and Scouters: The annual Scout dues plus the one-dollar OC Council transfer fee minus the Boy Scout National Registration fee will be accessed to Scouts transferring into the troop. The OC Council transfer fee of one dollar will be accessed on all transfer Scouters.

NYLT: Any Scout chosen by the Scoutmaster to attend the National Youth Leadership Training will have half of their participation fee's supplemented by the Troop 787 funds.

Scout Accounts: Each Scout will have the opportunity to participate in Troop Fundraisers. The money earned by each Fundraiser will be deposited into the Troop account and any portion allocated to a scout will be recorded by the Treasurer (these funds are the "Scout Accounts"). This money is to be used by the Scout for Scout-related expenses (example: summer camp, Outings, Camp fees, Camping gear and other). The Scout must fill out a request form to receive or distribute these funds. All Scouts who have not re-registered with the Troop will have their Scout Account funds re-allocated to the general Troop account funds no sooner than six (6) months from the date of the last re-charter or upon receipt of a majority decision by the Troop Committee.

Fundraiser Distributions: Troop 787 will maintain the following distribution for all Troop Fundraiser income:

1. Recharter fees, donations from Albertson's Community Partners Program, and net proceeds from Christmas season fundraisers (e.g. Christmas Greens or See's Candies) will be deposited 100% to the Troop Account.
2. Mission Viejo egg roll net profit, San Clemente egg roll net profit and Christmas gift-wrap net profit will be split 50%-50% between the participating Scouts on an hours-worked pro-rata basis and the Troop Account.
3. Christmas gift-wrap is the only designated fundraiser in which participation by an adult will be allocated to their son's (s) "Scout Account" under the 50%-50% hours-worked pro-rata basis.
4. District Popcorn sales and Scout-O-Rama ticket sales distribute prizes, awards and Scout Bucks that go 100% to the participating Scout. All money generated by the sales will go 100% to the BSA District Fund. The portion of the money rebated back to the Troop will be deposited 100% into the general Troop account.
5. All other fundraisers, including See's Candy sales at any time other than the Christmas season, and miscellaneous money or donations from other sources collected by the Troop will be distributed as determined by vote of the Troop Committee.

Section 4:

Rank Advancement: Continued advancement of each Scout is expected and is to be encouraged by the Scoutmaster, Assistant Scoutmasters, and Patrol leader's Council. A Scout who has not advanced in rank for a period of one (1) year will be subject to dismissal from the Troop's Active Roster after review by the Advancement Chairperson, Scoutmaster, and Assistant Scoutmasters. A Scout who is dismissed from the Troop for non-advancement under this Section can appeal the dismissal to the Troop Committee. Reinstatement requires Troop Committee approval with recommendation of a majority from the Advancement Chairperson, Scoutmaster, and Assistant Scoutmasters.

The Scoutmaster shall ensure that all Scout candidates for rank advancement meet the B.S.A. rank requirements before a candidate is eligible for a Board of Review. The Board of Review which shall be composed of not less than three (3) Adult members and shall not include the Scoutmaster or the Scout's parents. The Advancement Chairperson shall select the Board of Review members to review a Scout's rank advancement request after the Scoutmaster has conducted a Scoutmaster Conference and certified to the Advancement Chairperson that the Scout meets B.S.A. rank requirements.

Eagle projects shall be presented to the Troop Committee for approval. Before a Scout, seeking the rank of Eagle presents his project to the Troop Committee for approval the Scout's standing in the Troop and his B.S.A. qualifications to become Eagle shall be reviewed and approved by the Scoutmaster and Assistant Scoutmasters.

A Scout who is turned down for rank advancement for any reason by the Scoutmaster or the Board of Review shall be informed and told what he has not done satisfactorily so that he may prepare appropriately when he returns to a later Board of Review. If necessary, a member of the Board of Review shall discuss the decision of the Board of Review with the Scout's parent or parents. Should the Scout disagree with the decision not to approve his rank advancement, he may appeal to the Troop Committee.

Section 5:

Skill Awards: Only members of the Patrol Leader's Council who hold the office of Senior Patrol Leader, Assistant Senior Patrol Leader, Troop Guide, Patrol leader, and Assistant Patrol Leader who have previously acquired that skill award may sign off a fellow Scout's skill award requirement. The Scoutmaster or any trained Assistant Scoutmaster, subject to the limitations in Section 10 below, that participate in a Troop sponsored activity may sign off a Scout's skill award if they have personally instructed, observed and otherwise ascertained that a Scout has mastered a particular skill during the Troop sponsored activity.

Section 6:

Troop Elections: Senior Patrol Leader shall be elected by a majority of the members of the Troop in good standing with the Troop. The Scoutmaster shall approve the candidates. The Senior Patrol Leader under the guidance of the Scoutmaster shall choose Assistant Senior Patrol Leaders.

The Senior Patrol Leader and Assistant Senior Patrol Leaders shall be graduates of the National Youth Leader Training (NYLT) program, conducted by the Orange County Council of the Boy Scouts of America or Scoutmaster approved equivalent program.

The Senior Patrol Leader and Assistant Senior Patrol Leaders under the guidance of the Scoutmaster shall choose Patrol Leaders. Minimum Youth Leadership qualifications will those set by BSA National Policy.

Patrol Leader Council term of office will be for a period of six (6) months. Elections for Patrol Leader Council shall be held in December and June of each year. No Senior Patrol Leader may serve more than one (1) six (6) month term. No Assistant Senior Patrol Leader, Patrol Leader or Assistant Patrol Leader may serve more than two (2) six (6) month terms. Patrol Leader's Handbook will be provided to Patrol Leaders of the Troop.

Section 7:

Uniforms and Accessories: Scouts will provide and maintain an approved Scout uniform and Official Scout Handbook soon after Troop induction. Uniforms shall be worn at all Troop functions and as required by the Scoutmaster. An initial Troop neckerchief, rank badges, Troop hat and Class B T-shirt will be provided by the Troop. Scouts in Troop 787 are expected to wear their entire Class A uniform to Scout meetings or Scouting Events unless otherwise advised.

Section 8:

Court of Honor: Courts of Honor will be held by the Troop at a time and place selected by the Troop Committee at least two (2) times per year.

Section 9:

The one (1) year long-range program of events and outings is selected by the PLC. The calendar of events and outings will be developed by the Programs team and approved by the PLC. Patrol Leader Council, and submitted by the Senior Patrol Leader, or his designate, for a vote by the Troop Committee and parents. This vote will be taken at the October Troop Committee, which is also the Fall bi-annual Parent's Meeting.

Section 10:

Conflicts of Interest or the appearance thereof shall be avoided. The Scoutmaster, Assistant Scoutmasters, and members of the Patrol Leader's Council shall abstain from deciding a particular matter that gives rise to the conflict of interest or the appearance thereof.

Troop Committee Chairman

Troop Secretary

Allen Barr

Date

Cataldo Mazzola

Date